
2017 Shelby County Community Partnership Grant Guidelines

Mission Statement

The purpose of the Shelby County Community Foundation is to enrich the quality of life of all citizens of Shelby County by serving the charitable interests of donors who have established charitable funds as part of a permanent, collective, philanthropic resource for the current and future needs of the Shelby County community.

Fund Information

The Shelby County Community Foundation is seeking grant proposals for the following funds established by bequest for the benefit of Shelby County:

1. **Moses Ruben Fund for Shelby County** (established in 1990)
2. **H. Augustus and Austine T. Barnett Fund** (created in 2003)
3. **Mary Ellen Hackworth Fund** (established in 2005)

Scope of Funding

Grants are awarded for a one-year period only. All awarded funds must be utilized during this period or be forfeited. Applicants are encouraged to obtain additional funding from other sources and not to seek 100 percent of the project funding from the Foundation. The Foundation reserves the right, in its sole discretion, to award grants of any amount, for any time period, and under any structure that it deems appropriate. Challenge and matching grants may be eligible for funding. Please note that grants will **NOT** be made to the following:

- Individuals
- Endowments
- Annual Fundraising
- Capital Campaigns
- Sectarian Purposes

Application Process

Any nonprofit organization which has a functional board of directors and proof of 501(c)(3) status is eligible to apply. Such an organization must submit a completed Grant Application Form by **4:00 P.M., Thursday, June 30, 2017**.

PLEASE NOTE: Incomplete or late grant applications will not be accepted. Faxed or e-mailed proposals will not be accepted. Original plus six (6) copies are required to submit a complete application. Failure to include the required number of copies will result in immediate disqualification.

Grant Review and Award Process

The Board of Directors, or the appropriate committee, will review all proposals. The Board may require a presentation or site visit to complete the application process. Grants will be announced in early November 2017.

Additional Information

If you have questions, contact The Shelby County Community Foundation, P.O. Box 672, Shelbyville, Kentucky 40066.

Shelby County Community Partnership Grants

GRANT APPLICATION

Deadline: Thursday, June 30, 2017 at 4:00 P.M.

Organization Name: _____

Address: _____

Phone: _____ Contact Person: _____

E-mail: _____ Website: _____

Are you a 501(c)(3) public nonprofit organization (check one)? Yes _____ No _____

Please attach a brief description of your project (ONE page maximum) plus six (6) copies.

List any regulatory approval(s) needed to carry out the project, and indicate approval date or status of each: _____

Total Cost of Project: _____ Amount Requested: _____

Describe the uses of funds requested: _____

List other funding sources and the amounts secured or requested from each to date:

FUNDS RAISED - AMOUNT & SOURCE

UNDER CONSIDERATION - AMOUNT & SOURCE

\$ _____
\$ _____
\$ _____
\$ _____

\$ _____
\$ _____
\$ _____
\$ _____

Number of people this project is designed to benefit directly: _____

GRANT APPLICATION CONTINUED:

If your project is reoccurring, outline future funding plans: _____

Signature of Applicant

Date

Position/Title with Organization

Required Attachments:

All of the following items must be received by the deadline date to complete your application.

- () Original Grant Application Plus Six (6) Copies
- () Original Operating Budget Plus Six (6) Copies
- () Original Project Budget Plus Six (6) Copies
- () Original Brief Project Description (One Page Maximum) Plus Six (6) Copies
- () Original Project Timeline Plus Six (6) Copies
- () Board of Directors Roster (one copy)
- () IRS Exemption Letter (one copy)
- () IRS Annual Tax Report, Form 990 (one copy)
- () Annual Report (only if available) (one copy)

Application Deadline:

All of the above required attachments, including originals and copies, must be received by:
Thursday, June 30, 2017 at 4:00 P.M.

Applications may be mailed to: Shelby County Community Foundation
P.O. Box 672
Shelbyville, KY 40066

Applications may be obtained at: OVEC
100 Alpine Drive
Shelbyville, KY 40065